|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RECOVERY PRIORITY/ Lead**  | **OWNER** | **KEY TASK** | **WHAT WE WILL DO** | **TIMETABLE** | **UPDATE** |
| Organisational Restart CS | PHHPPWCSAD | Adults - NRCsAdults – Mental Health and Well-beingChildrens – Children’s Centre Hubs and Youth HubsChildrens – Children on Care PlanSchools RegistrarsHousing – HomelessnessHousing – Repairs and MaintenanceFacilitiesClimate ChangeEnvironment ServicesLibrariesLeisure CentresHR/ WelfarePerformance Monitoring | Review service delivery methods and locations and develop plan for reshapingStaff prioritisation of caseload and ongoing monitoringReview proposal for refresh of provision. Progress governance and decision processesPent up demand and high numbers on plan. Prioritise and monitor situationSupport to recovery to allow further attendance. Facilitate including Health and Safety, Public Health and SafeguardingContinue recovery by responding to changes in legislation, regulation and demand.Review accommodation for new ways of working for registrarsMonitor additional pressure and resources due to rise in homelessnessEstablish early action strategy for preventionDevelop continuing initiative to prevent rough sleepingAssess people, skills and hardware for serviceMonitor and prioritise pent up demandComplete method statements/ risk assessments and sign off. ImplementRestart activity within the planStaffing and financial reviewRestart service in accordance with regulation following review of deliveryReopen service following government regulationRestarting recruitmentSupport for staff working from home. Complete DSE assessments and arrange appropriate equipmentRestart face to face grievance and disciplinary proceduresQuarterly performance monitoring to restart | End July 2020OngoingEnd July 2020OngoingSept 2020OngoingSept 20OngoingEnd JulyEnd JulyAugust 2020OngoingJuly 6 2020July 2020Sept 2020July 2020To be determinedJuly 2020July 2020July 2020July 2020 |  |
| Democracy HP | HP | Continue virtual meetingsRestore full meetings | Continue running virtual meetings and monitor progress/ successReview feasibility of restoring face to face meetings | OngoingOctober 2020 |  |
| Finance DC | DC | Assess impact of emergencyMaintain lobbying on government for additional financial resourcesMonitor and assess performance and resources together with financial effects in service areas | Assess immediate impact for 2020/2021 understanding BAU and COVID pressuresContinue completion of MHCLG returnsAssess legacy impact on MTFS overall to refine budget gap:* Loss of income
* Council Tax
* Social Care demand

Identify financial support available for:* Inherent budget gap
* modernisation
* recovery work streams
* transformation
* Borough Plan initiatives

Assess Capital needs and implicationsProvision of information and appropriate contacts in support of caseAssess the immediate and longer- term impact on benefits, hardship and the Council Tax base, including:* Council Tax
* Housing Benefits
* Grants
* Business Rates
 | OngoingOngoingFebruary 2021OngoingDec 2020OngoingOngoing |  |
| Economy PW | PW/ MB | Deliver economic recovery plan in light of economic effects of COVID 19. This will complement the West London Economic Recovery Plan.Develop existing work into the ambition for place and growth as part of the Borough plan  | Restart and continue existing work including:* Support for business
* BID
* Grants
* Skills Accelerator
* Single Investment Fund
* XCite
* Unemployment support
* Debt Advice
* Housing Advice
* Job finding
* Training
* Inward Investment

Implement findings of current review by 2020 Delivery | OngoingOctober 2020 |  |
| Community and Voluntary Sector | AD | Future of Hub and food offerCommunity Cohesion | Operate in partnership with voluntary sector until March 2021Review need and future sustainability of service for 2021/2022Implement post COVID proposals for community engagement in South Harrow and Wealdstone | March 2021Feb 2021July 2020 |  |